

NOTICE:
Town of Rockland
ROCKLAND TEEN CENTER MEETING MINUTES:
Monday, January 4th at 7:30 PM

Location: Community Center Bldg. Union Street

Agenda:

Meeting start time: 7:35pm

Attendees:

Nicole Hutchko, Kirsten Macdonald, Mark Underwood, Jacqui Gervais

Absent: N/A

Old Business:-

1. Supply shopping-
 - a. No supply shopping needed at this time.
 - b. Mark will purchase Chinese food for the New Year's Celebration.
 - i. Fried rice, Chicken Fingers, boneless spare ribs, Crab Rangoon, French Fries.
 - c. Nicole returned outdated Xbox games, will purchase new games.
2. W.B. Mason
 - a. Nicole will contact W.B. Mason rep Franks supervisor about furniture repair.
3. Art Mural
 - a. Kirsten is in contact with the Director for the Art Mural. Meeting will take place later this month. Will look into at least one canvas with RTC Logo. Price TBD.
4. Employee Vacation
 - a. No Vacations have been requested at this time.
5. Rugs
 - a. Kirsten will take picture of teens with new rugs and TC board will mail a thank you card with certificate to the Rug Merchant.
6. Staff are concerned about cleaning materials. The mops and buckets have disappeared?
 - a. Still looking for buckets.

New Business:

1. Introductions were made by Nicole.
 2. PR strategies for the Teen Center.
 - a. Jacqui will make 3 month calendar and flyers for upcoming events.
 - b. Nicole reserved the bus for January 26th, for a field trip to Skatetown.
 - c. Jacqui will make permissions slips for the end of the month field trip to skatetown.
 - d. Kirsten emailed WRPS to streamline advertisement for upcoming events.
 - e. The RTC will sponsor a Softball and Little League Baseball team in the spring. Nicole submitted sponsorship form for Little League Baseball team.
- .

3. General discussion
 - New Year's Celebration will be held on January 8th. Admission will be \$2.00 at the door with door prizes.
 - Chinese food
 - Itunes gift cards for Basketball Tournament winners.
 - Possibility of photo booth.
4. Key tag system
 - a. Jeanne will speak to Myrec about key tag prices.
5. Staffing
 - a. The RTC will need 3 new staff for the fall. Jeanne has a possible applicant for one of the positions. Will get more information within the week.
 - b. Nicole will talk with Stacy about posting Staffing and Board member positions.

Next Meetings:

February 1st at 7:30pm

March 7th at 7:30pm

April 4th at 7:30pm

May 2nd at 7:30pm

June 6th at 7:30pm

Next Meeting Agenda Items:

- ❖ Key tag system
- ❖ Treasurer Report/Budgeting
- ❖ Volunteers
- ❖ Incentives and Ideas
- ❖ Mural
- ❖ Outings and events for the rest of the year
- ❖ PR Update
- ❖ Donations/Sponsorships

Adjournment

Meeting end time: 8:30pm