



TOWN OF ROCKLAND

Board of Assessors
Town Hall
242 Union Street
Rockland, Massachusetts 02370

Chairman:

Dennis M. Robson

Vice Chairman:

Heidi S. Hosmer

Member:

Lisa M. Flaherty

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Assessor/Appraiser

Debra J. Krupczak, MAA

**Minutes of BOA Meeting
September 15, 2014
5:00 pm- Room 107-Town Hall**

Chairman Dennis M. Robson called the meeting to order at 5:10.

In attendance were Chairman Dennis M. Robson, Vice Chairman Heidi S. Hosmer, Board Member Lisa Flaherty, Assessor/Appraiser Debra J. Krupczak, and taking minutes Administrative Assistant Delshaune R. Flipp.

A motion was made by Chairman Robson to approve the August 11, 2014 BOA meeting minutes. The motion was 2nd by Vice Chairman Heidi S. Hosmer. All in favor. Chairman Robson signed.

The Board approved and signed the monthly bill vouchers totaling \$55.33

The Board signed the August 2014 end-of -month posted reports listed below:

Motor Vehicle Abatements	\$ 4,377.52
Real Estate Abatement	\$27,408.97

New Business:

Un-Posted Motor Vehicle Abatements

- A motion was made by Chairman Robson to approve the September 2014 un-posted Motor Vehicle Abatements for \$ 1,633.26. The motion was 2nd by Board Member Lisa Flaherty. All in favor. Signed.

ATB Cases-Proposed Settlements

- Assessor/Appraiser Krupczak discussed the pending Appellate Tax Board cases and updated the Board of Assessors on the status of negotiations. Two Fiscal year 2013 & 2014 ATB case recommendations were presented to the Board by Assessor/Appraiser Krupczak.

- On the recommendation of Assessor Krupczak, a motion was made by Chairman Dennis M. Robson to approve the following fiscal year 2013 Real Estate Abatement.

FY 2013	ATB# F321209	\$ 9,194.34
FY 2013	ATB# F321210	\$15,493.25
FY 2014	ATB# F322849	\$ 3,983.45
FY 2014	ATB# F322850	\$ 5,364.45

The motion was 2nd by Vice Chairman Heidi S. Hosmer. All in favor. Chairman Robson signed.

Review sales

- Assessor/Appraiser Krupczak updated the Board on the current status of t real property sales and the sales assessment ratios for the town. The building permits have been reviewed and inspected and the data input is complete. She is now analyzing the sales data. She provided the Board with a copy of the sales in Rockland for the calendar year 2013 for their review.

Office Updates

- Assessor/Appraiser Krupczak informed the Board of Assessors that Administrative Assistant Dianne Molineaux has accepted the position of Assistant Treasurer for the Town of Rockland. Dianne will begin her new position on September 29, 2014 but because of the new R.I.T.E. Union policy approved in the last contract, we will have to hold her position open in the Assessors' Office for 30 days. Assessor/Appraiser Krupczak will post the position to see if there is any interest from the R.I.T.E Union membership in early October. Because the Assessors' Office will be short-staffed, Chairman Dennis M. Robson made a motion to approve a weekly stipend of \$100.00 (5 additional hours at \$20 per hour) to Administrative Assistant Delshaune Flipp from 9/29/2014 until a new hire begins in the office. Vice Chairman Heidi S. Hosmer 2nd the motion. All in favor.
- Assessor/Appraiser Krupczak gave the Board a copy of a revised Job Description for the Administrative Assistant position for their review and input. Board Member Lisa Flaherty will review and recommend any revisions via email to Assessor/Appraiser Krupczak.

Chairman Dennis M. Robson motioned to adjourn the meeting at 6:10 pm. Vice Chairman Hosmer 2nd the motion. All in favor.

Dennis M. Robson - Chairman