

**Former Naval Air Station South Weymouth
Restoration Advisory Board (RAB) Meeting
December 9, 2021
7:00-9:00pm**

WEBINAR INFORMATION

- The RAB meeting will utilize a webinar tool known as WebEx. If you don't have WebEx on your computer or mobile device, please allow time to download the application and plan to test your connection by accessing the meeting 15 minutes prior to the start time. A telephone number is provided for your convenience if you are only able to listen. The RAB meeting webinar information is as follows:

By Internet: <https://tinyurl.com/SWEY1221>
Event Password: SWEYRAB (7939722 from phones)
By Telephone: +1-408-418-9388 Access code: 2632 463 6920

- The RAB presentations will be posted at least three calendar days prior to the RAB meeting at the following website:

https://www.bracpmo.navy.mil/brac_bases/northeast/former_nas_south_weymouth/meeting_material.html

- If you aren't able to join the webinar and you would like to review a copy of the presentation, please call Dave Barney, Navy BRAC Environmental Coordinator at 781-626-0105.

Questions regarding the environmental restoration may be provided three ways:

- E-mail david.a.barney@navy.mil with the subject line: RAB QUESTIONS up to 2:00 pm the day of the RAB meeting.
- Call Dave Barney at 781-626-0105 up to 2:00 pm the day of the RAB meeting.
- During the meeting, using one of the following methods:

Question & Answer (Q&A). If the Q&A panel isn't visible, you can access it by clicking the "Panel Options" button (3 white dots in a circle) in the far right of the control panel and then selecting Q&A in the menu that pops up.

- Type your question in the Q&A box and click "Send".

On a mobile device:

1. Click the Panel Options icon. On Android: 3 vertical dots; On iOS: 3 horizontal dots
2. Select Q&A
3. Type your question in the box
4. Click Send



Another option is to **raise your hand** by clicking the hand icon in the bottom left of the Participants panel. If you don't see the panel, click the Participants icon in the control panel, as shown above.

Raise Hand  in the Participants panel to signal a question

On a Phone Only:

1. Dial *3. The moderator will unmute your line. You will hear a beep when your line is unmuted.
 2. Callers are requested to identify themselves for the record.
- Do not use your phone controls to mute/unmute.

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The presenters will attempt to answer as many questions as possible. Similar questions may be grouped together. All questions will have responses in the RAB minutes.

WebEx WEBINAR TIPS

- It is recommended that you join the webinar up to 15 minutes early. The webinar will not be active until that time. This will allow time to install or download any needed software or applications and confirm that you are able to connect to the webinar. All required software is free of charge to all participants.
- Please provide your name and contact information when joining the webinar, this will be used to note your participation in the meeting minutes.
- If you are unable to use your computer for an audio connection, be sure to locate and enter the "Attendee ID Number" when joining by telephone. Doing this will ensure that you are identified by name in the meeting and can be recognized and called on to speak during the webinar, if needed. You can find this information by clicking on "Event Info" at the top left of the screen and scrolling to the bottom of the pop-up window.



- While WebEx software is intended to run on all commercial internet browsers (such as Internet Explorer and Safari), WebEx recommends using Chrome or Firefox internet browsers for the best experience.
- If you are experiencing technical difficulties, contact WebEx by telephone at 1-866-779-3239.

ADDITIONAL WEBEX RESOURCES

- More detailed information on how join a WebEx meeting, can be found [here:](https://help.webex.com/en-us/nrbgeodb/Join-a-Webex-Meeting)
(<https://help.webex.com/en-us/nrbgeodb/Join-a-Webex-Meeting>)
- If you prefer not to download the application, you can run a temporary application. Instructions on how do this are found [here:](https://help.webex.com/en-us/WBX000026711/Joining-a-Meeting-Using-Run-a-temporary-application)
(<https://help.webex.com/en-us/WBX000026711/Joining-a-Meeting-Using-Run-a-temporary-application>)
- An overview of WebEx Events features is found [here:](https://help.webex.com/en-US/article/8I0y08/Join-a-Webinar-in-Webex-Events-(New))
([https://help.webex.com/en-US/article/8I0y08/Join-a-Webinar-in-Webex-Events-\(New\)](https://help.webex.com/en-US/article/8I0y08/Join-a-Webinar-in-Webex-Events-(New)))