



## TOWN OF ROCKLAND

Board of Selectmen  
Town Hall  
242 Union Street  
Rockland, Massachusetts 02370

*Chairman:*  
Michael P. O'Loughlin  
*Vice Chairman:*  
Kara L. Nyman

*Selectmen:*  
Tiffanie Needham  
Donna Shortall  
Lori Childs

*Telephone:* 781-871-1874

### BOS Open Session Minutes of April 4, 2023

Board of Selectmen's Meeting  
H. Bernard Monahan Memorial Room  
Town Hall, 242 Union Street, Rockland

In attendance: Chairman Michael O'Loughlin, Vice Chairman Kara Nyman, Members Lori Childs, Tiffanie Needham, Donna Shortall, Town Administrator Doug Lapp, Assistant Town Administrator Jennifer Constable, HR Director Stacy Callahan, and Water Superintendent Krystal Cameron.

#### 1. Pledge of Allegiance

2. Community Announcements- Winter Parking Ban Lifted 4/1/23; Annual Community Clean-up Day 4/15/23

#### 3. Minutes of 3/21/23

MOTION to approve Minutes of 3/21/23, by Ms. Nyman, 2<sup>nd</sup> by Ms. Needham. Unanimous approval

#### 4. New Business

- Recognitions for Outgoing Selectman Kara Nyman -Reps from County Commissioners Office, Brockton City Council, Abington, Hanover, and West Bridgewater. Mr. O'Loughlin thanked Ms. Nyman and presented her with a Rockland Citation. Ms. Nyman thanked everyone.

- One-Day Liquor License Requests –4<sup>th</sup> Floor Artists, Sandpaper Factory, Open Studios & Art Fair (4/29, 4/30)

MOTION to approve One-Day Liquor Licenses 4<sup>th</sup> Floor Artists, Sandpaper Factory, by Ms. Childs, 2<sup>nd</sup> by Ms. Nyman. Unanimous approval.

Buzz'd Meadery, LLC, Open Air Market (4/22, 5/6, 5/20, 6/10, 8/5, 8/19, 9/16)- Event Coordinator Alyson LePhipps announced the start of the of "Open Air Market" season with new vendors & events; looking forward to a great season.

MOTION to approve One-Day Liquor Licenses Buzz'd Meadery, LLC, Open Air Market, by Ms. Childs, 2<sup>nd</sup> by Ms. Nyman. Unanimous approval.

-Capital Planning Committee - Presentation of Capital Plan – Chairman Rich Harris presented the Board with the "5 Year Capital Project List FY24-FY28" and explained the process the committee follows. Mr. Harris also announced an opening on the committee and encouraged residents to apply. Mr. Lapp thanked Mr. Harris and the Committee for their tremendous work.

- Proposed Town Government Mission Statement –Mr. Lapp thanked Chief Duffey, Stacy Callahan, Judy Hartigan, and Geno Gingras for volunteering to work together to create a mission statement. Ms. Callahan explained the process the group followed and presented the final proposed Town Mission Statement.

MOTION to approve the Town of Rockland Mission Statement as presented, by Ms. Nyman, 2<sup>nd</sup> by Ms. Needham. Unanimous approval.

- Town Administrator Performance Evaluation- passed over until next meeting.

-Other New Business Not Reasonably Anticipated - none

#### 5. Old Business

-265 Plain Street Construction Update –Owner Shawn Harris updated the Board on the progress of the cleanup &

construction on the site. The Board commented and thanked Mr. Harris.

- FY24 Budget -May 1, 2023 Town Meeting Warrant – Mr. Lapp said the final Town Meeting Warrant includes the FY24 Budget. Ms. Callahan addressed the HR line item increase for training programs for employees, boards, and committees. She also provided details on the HR Article for “Classification and Grading Plan”, which is a wage & classification system. Ms. Cameron provided an overview on the Water Article for a by-law update regarding violations of water restrictions. The Board commented and thanked Ms. Callahan & Ms. Cameron. Mr. Lapp said, as of now, Article 15 (Land Acquisition Portion of 48 Carey Street) will likely be passed over as the landowner has pulled out of the deal. He then reviewed the new Fire Station item which is a two step process; Town Election Ballot question & an Article at Town Meeting. Mr. Lapp, working with Chief Duffey & Deputy Heaney, is evaluating applying for a 3 million dollar FEMA Grant which would defray part of the cost of the station. He said the Town website provides information on the fire station including a “Project Calculator” for homeowners.

-“Boards, Committees and Commissions Handbook -January 2017” and “Code of Conduct” Vote-Mr. O’Loughlin said the Board reviewed and commented on the currant Handbook & Code of Conduct.

MOTION to adopt “Board of Selectmen Code of Conduct”, by Ms. Nyman, 2<sup>nd</sup> by Ms. Childs. Unanimous approval.

-Other Old Business Not Reasonably Anticipated - none

#### 6. Town Administrator’s Report & Correspondence

-Friday April 7 Town Hall will close at noon

-Attended the regularly scheduled School Safety meeting with school leadership – impressed with all the planning

-Transition has begun for the takeover of Mt. Pleasant Cemetery – working with Hanover DPW

-State legislature has extended “Remote Meetings” until 2025

-Thursday April 6 will participate in a MMA statewide webinar “The Future of Cannabis Policy and Municipalities: A Briefing on Regulatory Policy Developments Impacting Cities & Towns”. Rockland is one of three communities participating.

#### 7. Selectmen’s Comments

Ms. Childs-Best of luck to Kara

-Good luck to the candidates on Saturday; Thank you to those who stepped up; reminded voters to fill in the “oval” if voting for a write in candidate.

-Apologized to the Sewer Commissioners for an inaccurate statement made last meeting of monies spent

-Reminded all she volunteered to be the BOS Sewer Liaison

Ms. Shortall-Had a conversation with Town Clerk Liza Landy; residents are strongly urged not use stickers on the ballots; may jam the machines. Clarified all “write-in” votes WILL be counted; not required to write address.

-Stressed the importance of resident’s votes, ALL votes count

-Best of luck to Kara; as Town Clerk first swore her as BOS; very proud of her service

Ms. Needham-Kara-very inspirational- thank you for your commitment.

-Reinforces the importance of voting

Mr. O’Loughlin-May be my last meeting. A lot of misconceptions go around Town with the same people commenting; when the Town is in litigation it is important to remember we are here to protect the Town

-Thank you to Kara for stepping up years ago

Ms. Nyman-Thank you Mike, for your guidance and friendship

-Thank you to the voters of Rockland

MOTION to adjourn by Mr. O’Loughlin, 2<sup>nd</sup> by Ms. Childs. Roll Call Vote

Ms. Nyman slammed the gavel one last time.



Minutes by Susan Ide, Executive Assistant

Open Session Minutes approved by the BOS on 4/18/23.