

EMPLOYMENT CONTRACT

THIS AGREEMENT, made and entered into this 20th day of ~~October~~^{September}, 2022, by and between the Town of Rockland, Commonwealth of Massachusetts, a municipal corporation, acting by and through its Board of Selectmen, who act hereunder in their representative capacity only and without any personal liability to themselves, hereinafter called "Employer", and Scott F. Duffey, of Rockland, Massachusetts, hereafter called "Employee". This Agreement shall supersede all prior employment agreements between the Town of Rockland and Scott F. Duffey.

WITNESSETH:

1. Employer desires to employ the service of Scott F. Duffey as Fire Chief of the Town of Rockland, as provided by Article 2 of the Rockland Town Charter, a copy of which is attached hereto, and marked "Attachment A" and
2. It is the desire of the Employer to describe and define the duties, to provide certain benefits, to establish certain terms and conditions of employment, and to set the working conditions of said Employee; and
3. The Employee represents that he is qualified and capable of performing the duties and responsibilities of said position; and
4. Employee desires to accept full time employment as Fire Chief of said Town and to use his best efforts, skills, abilities and training to carry out his duties and responsibilities.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1. Duties

Employer hereby agrees to employ the Employee as Fire Chief of said Town to perform the functions and related duties of said position as specified in the Rockland Town Charter, applicable Town Bylaws, votes of the Town Meeting, general or special laws, and the job profiles/descriptions/outlines and performance goals/objectives, as agreed upon and signed by both the Employer and the Employee.

The Employee hereby agrees to perform such duties in a timely and efficient manner consistent with applicable professional standards. The Employee is appointed Fire Chief pursuant to M.G.L. Ch. 48, §§42 and 43, and shall have the statutory authority listed therein.

Section 2. Term

The term of this Agreement shall be effective from July 1, 2022, and shall remain in effect, unless sooner terminated in accordance with the provisions hereof. Employee agrees to remain in the exclusive employ of the Employer during the term of this Agreement, and neither to accept other employment nor to become employed by any other employer during said term. Notwithstanding the foregoing, the provisions of Section 6 of this Agreement permit the Chief to engage in limited teaching and similar activities that do not conflict with his obligations to the Town as the Fire Chief.

The Fire Chief may be removed by the Board of Selectmen for good cause after a public hearing, as detailed in §C-2.02(N) of the Rockland Town Charter.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Board of Selectmen to terminate the services of the Fire Chief anytime, subject only to the provisions as set forth in Sections 2 and 4 of this Agreement, and the Rockland Town Charter.

Section 3. Salary

A. Subject to the terms and conditions of this Agreement, and while he is engaged as and performing the duties of the Fire Chief, the Employer agrees to pay the Employee for his services rendered pursuant hereto an annual salary as follows:

Effective July 1, 2022, the Employee's annual salary shall be \$135,500.

Effective July 1, 2023, the Employee's annual salary shall be \$143,000.

Effective July 1, 2024, the Employee's annual salary shall be \$148,000.

B. The Employee, having attained a Bachelors Degree, shall receive a base salary increase of twenty (20) percent of his base salary, with said increase being paid in weekly increments added to the base salary listed in paragraph A above. Upon completion of the Massachusetts Fire Academy Chief Fire Officer's Management Training Program, the Employee shall receive an additional Two Thousand Five Hundred Dollars (\$2,500.00) per year, paid in weekly increments, added to the base salary listed in paragraph A above. Upon completion of the National Fire Academy Executive Fire Officer Program, the Employee shall receive an additional Ten Thousand Dollars (\$10,000.00) per year, paid in weekly increments, added to the base salary listed in paragraph A above.

C. The Employee recognizes and agrees that he will not be entitled to any salary increases or benefits accorded to other town employees, unless the Employer agrees to same by an amendment to this Agreement. The Employee is an Exempt Official as defined by the Town of Rockland Personnel Bylaw. Any benefits under the Personnel Bylaw not specifically granted under this Agreement shall not accrue to the Employee.

Section 4. Suspension, Termination

A. Suspension - The Fire Chief may be suspended for good cause after a hearing.

B. Termination- The Fire Chief may be terminated for good cause after a hearing, pursuant to §C-2.02(N) of the Rockland Town Charter.

- C. In the event Employee voluntarily resigns his position with Employer before expiration of the term of employment provided for herein, then Employee shall give the Employer two months' notice in advance unless the parties otherwise agree. In the event Employee voluntarily resigns, he shall not be eligible for severance benefits.
- D. Nothing shall prevent the Employer from undertaking the termination of the Employee at such time as the Employee is under suspension.

Section 5. Goals and Objectives

The Employer, in conjunction with the Employee, shall define such reasonable goals and performance objectives, and the Employee's role in the attainment of such goals and objectives, which they determine necessary for the proper operation of the Town and attainment of the Employer's policy objectives. On February 1, 2011, and on February 1st of each year of this Agreement, the Town Administrator shall meet with the Employee to review performance and to establish goals and objectives for the following fiscal year. The goals and objectives shall be submitted to the Board of Selectmen for approval.

Section 6. Hours of Work

Except as otherwise authorized, the Employee shall devote, as a minimum, such time and effort as is necessary to properly perform the duties and responsibilities of the position.

Due to the unique nature of the municipal management function, it is understood and agreed that in order to properly perform the job required, the Employee may have to expend additional time beyond the normal work day, and the Employee agrees to do same as required. It is acknowledged that the position is one of an Executive/Administrative nature as that term is used in the Fair Labor Standards Act, its rules and regulations. There shall be no paid overtime or additional compensation for Fire Chief Contract FY23 – FY25

said additional time. However, the Employee may adjust his schedule taking into account such “extra” time so long as the same does not interfere with the obligations to perform his duties. No “compensatory” time may be accrued unless the same is documented and approved by the Town Administrator or Selectmen.

Employee shall not without the approval of the Board spend more than 5 hours per week in teaching, counseling or other non-employer connected occupational activities, (which activities, regardless of said five hour limit shall not interfere with the obligations the Employee has to the Employer, or be adverse to the interests of the Employer). Participation as a student in continuing education shall not be considered an activity subject to this paragraph.

Section 7. Vacation, Holiday, Emergency Leave, Sick Leave and Bereavement Leave

A. The Employee shall receive three weeks (fifteen (15) paid days) of vacation each year, effective on July 1st of each year of this Agreement. Effective upon attainment of ten (10) years of service with the Town of Rockland, the Employee shall be an additional week (5 paid days) of vacation leave, and he shall receive four weeks (20 paid days) of vacation each year after that.

B. With the approval of the Town Administrator, the Employee may carry over two weeks (10 paid days) of vacation into the following year. Subject to the terms and conditions of this agreement, upon termination the Employee shall be paid for all unused vacation leave.

C. The Employee may opt to receive pay in lieu of vacation leave, not to exceed one week (five days) of the Employee’s accrued vacation leave balance.D.

The following shall be paid holidays for the Employee: New Year’s Day, Labor Day, Martin Luther King Day, Columbus Day, President’s Day, Veteran’s Day, Patriot’s Day, Thanksgiving Day, Memorial Day, Christmas Day,

Juneteenth, and Independence Day. If any of these days falls on a Saturday, the preceding Friday will be considered the holiday. Holidays on a Sunday will be celebrated on Monday. The Employee shall be eligible to take the foregoing days off without loss of pay, however, the Employee shall receive an additional day's pay should he be on duty at any time during any of the foregoing holidays. Due to the twenty-four hour, seven days per week nature of the position, the Employee is presumed to be on duty at all times.

E. The Employee shall be entitled to take paid time off for illness, however, excessive absenteeism, for which the Employee shall be given adequate advance written warnings, shall be grounds for disciplinary action, up to and including termination. The Employee shall maintain a record of all time off taken due to illness and shall make said record available to the Employer upon request.

F. The Employee shall receive three (3) days emergency or personal leave, effective July 1, 2019 and on each July 1st for every year thereafter. Said emergency or personal leave days are not eligible for buyback upon resignation or termination.

G. In the event of the death of a member of the Employee's immediate family, he shall be allowed three days off without loss of pay. "Immediate family" shall be defined as a spouse, parent, sibling, child, grandchild, brother-in law, sister-in law, mother-in-law, father-in-law, or spouse of a sibling.

Section 8 Health and Other Insurance

Employee (which term in this context under this provision shall include his dependents) shall be entitled to participate in whatever group medical, dental, life

insurance and pension benefit plans are offered by or through the Town of Rockland on the same basis as other Town employees.

The Employee shall be eligible for up to One Thousand Five Hundred Dollars (\$1,500.00) per year reimbursement for a disability insurance policy. It shall be the sole responsibility of the Employee to purchase and maintain said policy. The Employee shall annually submit verification of the disability insurance policy to be eligible for reimbursement.

Section 9. Indemnification

Employer shall provide indemnification and legal defense for the Employee in accordance with M.G.L. c. 258. Employee will be covered by an insurance policy covering town employees or department heads in an amount of not less than one million dollars. To the extent not otherwise prohibited by law said indemnification and legal defense shall include any claim made following the expiration of the term of this agreement or the termination from employment of the Employee, so long as the Employer would have been otherwise obliged to provide indemnification and legal defense had the term not expired or the employment not have been terminated. Employee shall, as a condition of said indemnification and legal defense, cooperate with the Town, its attorneys and agents in all matters relating to said claim.

Section 10. Bonding

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law, bylaw or regulation.

Section 11. Other Terms and Conditions of Employment

- A. Reimbursement for Expenses, The Employee shall be reimbursed for mileage for authorized business use of his private automobile, excluding commuting to and from work, at the established Town rate. The Employee will also be reimbursed for other authorized expenses incurred in the conduct of Employer's business.
- B. Vehicle Use – The Town shall provide a vehicle for use by the Employee. The Town shall pay all attendant operating, maintenance and insurance expenses. The Employee shall have use of said vehicle at all times he remains employed by the Town, and due to the 24-hour, 7 days per week nature of the position, shall be allowed to use the vehicle for all professional functions, and for incidental personal use.
- C. Infectious Diseases – In recognition of potential job-related exposure of the Employee to members of the public who may have certain medical conditions, the Town agrees that any condition or impairment of health caused by the contraction of hepatitis, HIV, or AIDS shall be presumed to have been in the line of duty within the meaning of M.G.L. Ch. 41, §111F, unless it can be absolutely shown that non-service connected risk factor or non-service incidents caused the disease.
- D. Uniform Allowance – The Employee shall be eligible for up to One Thousand Two Hundred and Fifty Dollars (\$1,250.00) in reimbursement for uniforms and related equipment.
- E. Professional Development – The Employer recognizes its obligation for the professional development of the Employee, and shall provide adequate opportunities for development of his professional ability. Subject to annual appropriation for said purposes, the Employee shall be allowed to participate in professional organizations and training, including the Massachusetts Fire Academy, the National Fire Academy, the Fire Chiefs

Association of Massachusetts, the New England Fire Chiefs, the International Association of Fire Chiefs. Costs eligible for payment by the Town or reimbursement shall include dues, subscriptions, meals, and reasonable travel and lodging expenses.

- F. The Employer shall be responsible for all fees and costs associated with the maintenance of paramedic and/or emergency medical technician certifications.

Section 12. Notices

Notices pursuant to this agreement shall be given by deposit in the custody of the United States Postal Service, certified mail, return receipt requested, postage prepaid, addressed as follows:

1. Employer: Board of Selectmen, 242 Union Street, Rockland, MA 02370
2. Employee: Scott F. Duffey, 86 Stanton Street, Rockland, MA 02370

Section 13. General Provisions

A. This Agreement shall constitute the entire Agreement between the parties except to the extent that other documents are referred to herein which documents shall be deemed to be incorporated by reference herein.

B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.

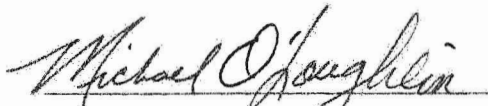
C. This Agreement shall become effective commencing July 1, 2019.

D. All benefits and obligations of the Employer, except as otherwise provided herein, shall be conditional upon the Employee being employed as and performing the services required of the Fire Chief of the Town.

E. The failure of a party to insist on strict compliance with a term of provision of this Agreement shall not constitute a waiver of any term or provision of this Agreement.

IN WITNESS WHEREOF, the Town of Rockland, Massachusetts, has caused this Agreement to be signed and executed in its behalf by its Board of Selectmen, and the Employee has signed and executed this Agreement, both in duplicate, the day and year first above, written.

BOARD OF SELECTMEN


Michael O'Loughlin, Chairman

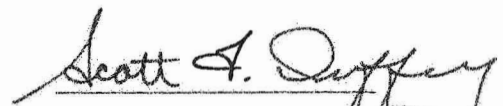
Kara Nyman, Vice Chair

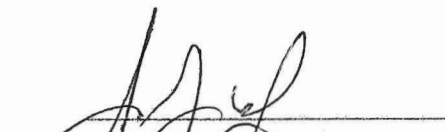

Tiffanie Needham


Donna Shortall

Lori Childs

EMPLOYEE


Scott F. Duffey


Town Counsel - Approved
As To Form

9/20/2022

Date