

Town of Rockland

WARRANT

2020 Special Town Meeting
Monday November 16, 2020
7:00 p.m. Rockland High School



BOARD OF SELECTMEN

Michael P. O'Loughlin, Chairman
Kara L. Nyman, Vice Chairman
Larry J. Ryan
Michael P. Mullen, Jr.
Richard Penney

MODERATOR

Kevin Henderson

RULES AND PROCEDURES FOR THE CONDUCT OF THE MEETING

EVERY VOTER desiring to speak shall arise and address the Chair, after recognition is obtained, state his name and address and stand while speaking, using the microphone in the front, unless otherwise directed. No motion made by anyone will be in order unless this procedure is followed.

ANY VOTER has the right to speak for or against any Article. A **NON-VOTER** may speak as long as they have the permission of the Moderator. After you speak on an Article, return to your seat. If you have a question on any Article before the house, address the Chair and I will direct the question to the proper person for an answer.

THE FINANCE COMMITTEE recommendation is the first and main motion under each Article and under each Budget. Any attempt by a Department Head or anyone to move another figure would be an amendment to the main motion.

A motion to pass the Article over is the same as defeating the Article.

IF THE FINANCE COMMITTEE DISAPPROVES AN ARTICLE it is an automatic motion to **PASS THE ARTICLE OVER** and that will be the first action on the Article.

After the Finance Committee reports on an Article, if they so desire, and the Article is referred to a certain **BOARD, COMMITTEE, or DEPARTMENT HEAD, IT WILL BE THE RULE** that they will be recognized first for their report. **IF I FORGET, REMIND ME.**

A UNANIMOUS VOTE IS BEST AND SAVES TIME. If I do not see or hear any objection, I will declare it, **“A UNANIMOUS VOTE”**.

If an Article requires a 2/3rd or 4/5th vote and it is not **UNANIMOUS**, **IT IS THE Moderator’s** responsibility to see that a vote is taken.

IF A HAND VOTE is immediately questioned by seven (7) or more voters who stand to question the **VOTE**; it will be counted by the Tellers.

ARTICLE III SECTION 10 OF THE TOWN BY-LAWS STATES:

NO VOTE SHALL BE RECONSIDERED except after the affirmative vote of two-thirds of the voters present and voting on a motion to reconsider such vote. Any voter may move to reconsider except that no motion to reconsider shall be made by any adjourned session of the same meeting unless he has given notice of his intention to move reconsideration at the session of the meeting at which the vote was passed. A vote shall not be reconsidered a second time or after a motion to reconsider has failed to pass.

TOWN BY-LAW ARTICLE II

SECTION 4. All reports, motions, and resolutions submitted for the consideration of the meeting involving the expenditure of money shall be in writing and other reports, motions or resolutions shall be reduced to writing if the Moderator so directs.

TOWN CHARTER

SECTION 3.06. All action taken at any and all Town Meetings shall be only upon those items contained in the Warrant for said Town Meeting and all articles in the Warrant shall be acted upon in order unless otherwise voted at any such Town Meeting, and printed copies of each such Warrant, with the recommendations of the Finance Committee is hereinafter set forth, shall be furnished to the voters of the Town in accordance with the provisions of Section 2.02 (a) (iv) Article II of this Charter.

Kevin T. Henderson, Town Moderator

MUNICIPAL FINANCE TERMINOLOGY

The following terms are frequently used in the Annual Town Warrant and at Town Meetings. In order to provide everyone with a better understanding of the meaning, the following definitions are provided.

RAISE AND APPROPRIATE:

The amount allowable by General Law to be raised for annual appropriations based on Property Tax Levy Limits and estimated local and state receipts.

AVAILABLE FUNDS:

Available Funds include Undesignated Fund Balance in the General Fund and Unreserved Fund Balance in the Water and Sewer Funds as well as Overlay Surplus and the Host Community Trust Fund Balance.

UNDESIGNATED FUND BALANCE: (often referred to as “Free Cash”)

Fund Balance is the amount certified annually by the State Bureau of Accounts by deducting from surplus revenue all uncollected taxes for prior years. This fund may be used by a vote for the Town Meeting.

OVERLAY:

The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions.

OVERLAY SURPLUS:

This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay Account for a given year, certified by the Board of Assessor, and may be used by a vote of the Town.

RESERVE FUND:

This fund is established by the votes at an Annual Town Meeting only and may be composed of an appropriation (not exceeding 5% of the tax levy of the preceding year). It is available throughout the year by vote of the Finance Committee for Unexpected and/or Extraordinary expenditures.

STABILIZATION FUND:

This is a fund created to provide a reserve. Appropriations from the Stabilization funds may be made at an Annual Town Meeting by a two-thirds vote for any lawful purpose.

CHERRY SHEET:

Named for the cherry colored paper on which the Massachusetts Commission of Corporations and Taxation traditionally has printed it. The cherry sheet carries the state aid figures that must be used by the Assessors in determining the amount to be raised by taxation.

It lists the amounts of county tax and state assessments, as well as the established tax distributions from the General Fund, reimbursements, agency funds and the Sales and Use Taxes.

**TOWN OF ROCKLAND
WARRANT
SPECIAL TOWN MEETING**

NOVEMBER 16, 2020

LIST OF ARTICLES	Department	Subject	Amount
<i><u>Special Town Meeting</u></i>			
1	Board of Selectmen	FY2021 Budget Restorations	\$ 890,044
2	Board of Selectmen	Unpaid Bills of a Prior Year	Use of Current Budget
3	Board of Selectmen	Response Time Analysis	Budget Transfer

ARTICLE #1

Will the Town vote to increase Fiscal Year 2021 School and Town Budgets that are reflective of net increases to State Aid or take any other relative action thereto?

FY21 Budget: COVID-19 Revised	
	Restorations/ Budget Increases
Rockland Public School Department Reduction from Original Appropriation Approved by School Committee, FinCom & BOS	\$689,811
General Government Operating Budget Reductions	
122 Selectmen	\$28,300
135 Accounting	\$1,000
141 Assessor	\$1,500
142 Revaluation	\$0
145 Treasurer	\$500
146 Tax Collector	\$0
155 Data Processing	\$3,565
161 Town Clerk	(\$3,400)
162 Town Meeting/Elections	\$10,000
195 Town Reports	\$0
241 Building Inspector	\$5,128
205 Dispatching	\$5,000
210 Police	\$50,800
220 Fire	\$46,620
291 Emergency Management	\$1,300
294 Tree	\$5,000
300 Education (Norfolk Agric. Transportation Only)	\$405
421 Highway Department	\$50,000
433 Waste Disposal & Collection	\$650
510 Board of Health	\$2,325
522 Public Health Nurse	\$20,000
541 Council On Aging	\$22,850
542 Youth Commission	\$15,440
543 Veterans Agent	\$0
610 Library	\$6,297
650 Park Department	\$22,020
751 Maturing Interest	\$0
752 Short Term Interest	\$0
Subtotal General Government Reductions	\$295,300
Total Departmental Restorations	\$985,112
State & County Assessments	(\$95,068)
Net Increase in Appropriations	\$890,044

* Note: totals may not add to the nearest dollar due to rounding.

Emergency: The Fiscal Year 2021 budget was approved in May with reductions tied to anticipated reductions in State Aid. Following information confirming State Aid would not be reduced, those budget line items are being funded at the amounts originally projected, pre-COVID 19. The decision to restore these budgets must be approved by voters prior to setting the tax rate in December.

Submitted by: Board of Selectmen

Approval Recommended by: Finance Committee

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ARTICLE # 2

Will the Town of Rockland vote authorize the Accounting Department to pay the following Unpaid Paid Bills as of June 30, 2020 from the current year departmental budgets as listed or take any other action thereto?

Vendor	Invoice Date	Invoice #	Amount	Department	Account #	Description
Mass Pavement Reclamation, Inc	6/26/2020	2020-125	4,845.54	Highway	0142152-533000	Materials & Hired Equipment
Mass Pavement Reclamation, Inc	6/30/2020	2020-132	12,082.70	Highway	0142152-533000	Materials & Hired Equipment
			16,928.24			
Covanta	6/30/2020	297817BRNTRRB	8,056.11	Waste Disposal & Collection	0143352-529200	Refuse Collection
			8,056.11			
Invoice Cloud/MCC	6/30/2020	IC620170648	2,570.15	Collector	0114653-534300	Postage /Maintenance
Invoice Cloud/MCC	6/30/2020	IC620170628	185.20	Collector	0114653-534300	Postage /Maintenance
Invoice Cloud/MCC	6/30/2020	IC620170637	297.07	Collector	0114653-534300	Postage /Maintenance
			3,052.42			
Doughboy Uniforms	3/5/2020	91543-1	42.80	Police	0121051-515090	Clothing Allowance
Doughboy Uniforms	3/5/2020	91547-1	74.99	Police	0121051-515090	Clothing Allowance
Andrea's Police & Fire Uniform Supply	3/17/2020	15263	241.23	Police	0121051-515090	Clothing Allowance
Andrea's Police & Fire Uniform Supply	2/29/2020	15080	35.00	Police	0121051-515090	Clothing Allowance
Atlantic Tactical	3/12/2020	SI-330044069	65.52	Police	0121051-515090	Clothing Allowance
Atlantic Tactical	3/24/2020	SI-330044357	284.98	Police	0121051-515090	Clothing Allowance
Systems Support Corp	5/1/2020	8009	800.00	Police	0121054-543100	Sundries/Supplies
Systems Support Corp	6/1/2020	8094	800.00	Police	0121054-543100	Sundries/Supplies
Systems Support Corp	6/1/2020	8099	5,160.00	Police	0121054-543100	Sundries/Supplies
Systems Support Corp	6/23/2020	8148	125.00	Police	0121054-543100	Sundries/Supplies
			7,629.52			

Emergency: The above-mentioned invoices were unpaid largely due to COVID19 and the complicated issues facing outside vendors and internal departments with reduced staffing and increased obligations. These invoices should be paid as soon as practicable to minimize hardship for the vendors.

Submitted by: Board of Selectmen

Approval Recommended by: Finance Committee

ARTICLE #3

Will the Town vote to authorize the Town Administrator to enter into Fire Department Response Time Analysis thereby funding Twenty-five Thousand dollars (\$25,000.00) from the Dispatch Line Item #0120552-520000 Purchase of Services to a special line item called Response Time Analysis or take any other action relative thereto?

Emergency: The Town is currently in the feasibility study phase of the project and this will fund a response time analysis that will be pertinent to the building of a new fire station or a smaller sub-station. Time is of the essence as there are several large private commercial and residential developments currently being permitted by the Town's regulatory boards that may require additional Fire/EMS services in the future.

Submitted by: Board of Selectmen

Approval Recommended by: Finance Committee

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Given under our hand this 28 of October, in the year Two Thousand Twenty,

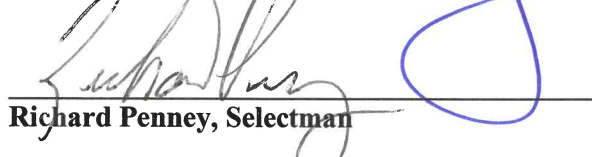
BOARD OF SELECTMEN:


Michael P. O'Loughlin, Chairman


Kara L. Nyman, Vice Chairman


Larry J. Ryan, Selectman


Michael P. Mullen, Jr., Selectman


Richard Penney, Selectman

RETURN OF SERVICE

This is to certify that I have this 2 day of ~~October~~ ^{November} 2020, posted this warrant in each of the six precincts in the Town of Rockland.

ATTEST:

CONSTABLE:



Precinct 1	T.K.O. Shea's	932 Hingham Street
Precinct 2	Sullivan Tire	1 VFW Drive
Precinct 3	Town Hall (Rockland Town Offices)	242 Union Street
	Rockland Public Library	20 Belmont Street
	Rockland Senior Center	344 Plain Street
	Rockland Post Office	39 Webster Street
Precinct 4	UPS Store	319 Centre Avenue
Precinct 5	Butterfield's Restaurant	372 Market Street
Precinct 6	Rockland Housing Authority	8 Studley Court