



TOWN OF ROCKLAND

Board of Selectmen
Town Hall
242 Union Street
Rockland, Massachusetts 02370

Chairman:
Michael P. O'Loughlin
Vice Chairman:
Larry J. Ryan

Selectmen:
Michael P. Mullen, Jr.
Rich Penney
Kara L. Nyman

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BOS Open Session Minutes of February 18, 2020

H. BERNARD MONAHAN MEMORIAL ROOM
TOWN HALL, 242 UNION STREET
ROCKLAND, MASSACHUSETTS

Present: Chairman Mike O'Loughlin, Vice Chairman Larry Ryan, Members Mike Mullen, Rich Penney, Kara Nyman, Town Administrator Douglas Lapp and Assistant TA Jennifer Constable.

1. Pledge of Allegiance
2. Community Announcements –Mr. O'Loughlin announced the Board has recognized February 20, 2020 as “Veteran Frank Manzella Day” in honor of his 96th birthday.
3. Minutes - Open Session Minutes of February 4, 2020

MOTION to approve Open Session Minutes of February 4, 2020, by Mr. Mullen, 2nd by Ms. Nyman.

Taken Out of Order

Rockland Day Committee Member John Lucas updated the Board on Rockland Day, Saturday June 20 - 11am-4pm. In its 4th year with vendors, food trucks, bands and many events including Fireworks, Wiffleball Tournament and a new addition of a Dunk Tank with volunteers from Police, Fire, BOS and State Representative David DeCoste. The Rockland Day Committee is still looking for sponsors and vendors – always room for more. The Board thanked the entire “Rockland Day” team of volunteers.

4. Old Business -FY21 Budget/Town Warrant- Mr. Lapp updated the Board on the Warrant schedule for Capital Planning, Finance Committee and the presentation to the Board of Selectmen. The Board discussed the Warrant process, previous and current, and Mr. Lapp stated it is the BOS who set the Warrant with the Finance Committee's recommendations. He reviewed the use of the certified free cash as he has prioritized, reminding the Board the numbers are not finalized. Mr. Lapp went through the preliminary budget, highlighting several areas, and asked the Board to let him know over the next few weeks of questions and/or concerns.

Other Old Business Not Reasonably Anticipated - None

5. New Business – Town Administrator Performance Review – Mr. O’Loughlin explained to the public the process and guidelines the Board followed for the Performance Review of Town Administrator Lapp.

Mr. Lapp’s prior year Accomplishments include:

1. Stressed the importance of ethics with Town Staff and lead by example. Recently appointed to Mass Municipal Managers Association’s Ethics Commission.
2. Oversaw the development of the Town’s operating and capital budget in conjunction with financial department heads, including working with the Finance Committee and Capital Planning Committee.
3. Improved interdepartmental staff communications, e.g., all-Department Head regular staff meetings, financial Department Head regular staff meetings, individual (and joint) personnel interventions, etc.
4. Improved effective communications between Town Administrator’s Office and Board of Selectmen.
5. Established a positive working relationship with the School Department.
6. Introduced the use of Social Media to improve citizen engagement and improve the public perception of the Town. Also worked with Town Counsel to strengthen the Town’s social media policy.

Mr. Lapp’s Planning/Leadership/Project Objectives for the coming year include:

1. Lead the effort with the assistance of Town Counsel, to eliminate unnecessary individual employment contracts and implement modern personnel policies.
2. Finalize the FY21 operating and capital budgets by facilitating a consensus with the Town’s financial Department Heads, the Board of Selectmen, School Committee, Finance Committee and Capital Planning Committee, and successfully present them to the May 2020 Annual Town Meeting.
3. Finalize the McKinley School Committee Center Feasibility Study and present the report, and a staff recommendation, to the Board of Selectmen for future action.
4. Continue to improve, and maintain, interdepartmental staff communications and relationships.

Mr. O’Loughlin read comments and announced Mr. Lapp’s scores for each category with an overall score of 3.7 of possible 4.

Mr. Lapp thanked the Board for their insight and expressed how happy he is to be here in Rockland. He appreciates the support received from the Board and their confidence in his ability to do his job.

MOTION to accept the consensus review for the Town Administrator by Ms. Nyman, 2nd by Mr. Penney. Roll Call Vote. Unanimous approval.

MOTION to appoint Mr. Doug Lapp as Town Administrator, effective 7/8/20, for a 3-year contract and to enter into contract negotiations, pursuant to MGL c. 41, s. 108N, with Mr. Lapp, by Mr. Mullen, 2nd by Ms. Nyman. Roll Call Vote. Unanimous approval.

Other New Business Not Reasonably Anticipated – None

6. TOWN ADMINISTRATOR'S REPORT & CORRESPONDENCE

- Early Voting next week at Town Hall – 2/24-/2/28- Monday through Friday 8:30-4:30
- DARE Graduation Ceremony– Friday, 2/28 -Rockland High School with Sargent Brian Coakley
- Continue to work on Budget with Town Accountant
- Continue to work on School Building Project
- Worked on property acquisition abutting Hartsuff Park P & S Agreement – request to acquire the land to be placed on Warrant
- Next BOS Agenda will have Warrant Articles for review

7. SELECTMAN'S COMMENTS

Mr. Mullen –Condolences to the Terrance Ball Family

- Thanked all involved handling the issues at the Schools last week
- Announced High School Boys Basketball Team going to Championship

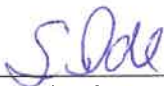
Ms. Nyman – Restaurant Week – March 1 – March 7

Mr. Penney – Congratulations to the Boys and Girls High School Basketball teams for qualifying for the Championship Tournaments

Mr. Ryan –Condolences to the family of Cheryl Beers

Mr. O'Loughlin-Restaurant Week March 1 – March 7 – this is the third year.

MOTION to enter into Executive Session to conduct strategy sessions in preparation for negotiations with non-union personnel and review/approve Executive Session Minutes of January 21, 2020, by Mr. Ryan, 2nd by Ms. Nyman. Roll Call Vote. Unanimous approval.



Minutes by Susan Ide, Executive Assistant

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Open Session Minutes approved by the BOS on 3/3/20