



TOWN OF ROCKLAND

Board of Selectmen
Town Hall
242 Union Street
Rockland, Massachusetts 02370

Chairman:
Michael P. O'Loughlin
Vice Chairman:
Larry J. Ryan

Telephone: 781-871-1874
Fax: 781-871-0386

Selectmen:
Michael P. Mullen, Jr.
Rich Penney
Kara L. Nyman

BOS Open Session Minutes of March 3, 2020

H. BERNARD MONAHAN MEMORIAL ROOM
TOWN HALL, 242 UNION STREET
ROCKLAND, MASSACHUSETTS

Present: Chairman Mike O'Loughlin, Vice Chairman Larry Ryan, Members Mike Mullen, Rich Penney, Kara Nyman, Town Administrator Douglas Lapp and Assistant TA Jennifer Constable.

1. Pledge of Allegiance
2. Community Announcements – none
3. Minutes - Open Session Minutes of February 18, 2020

MOTION to approve Open Session Minutes of February 18, 2020, by Ms. Nyman, 2nd by Mr. Penney. Unanimous approval.

4. New Business –

-Troop 57 Request for Use of Town Hall Entrance - Scout Zachary Solomon working on Eagle Scout fundraising clothing drive – Saturday March 14, 9am-Noon

MOTION to approve Troop 57 Request for Use of Town Hall Entrance, Saturday March 14, 9am-Noon, by Mr. Ryan, 2nd by Mr. Penney. Unanimous approval.

-Rockland Little League Opening Day Parade- Saturday, April 25th - start time 10am.

MOTION to approve Rockland Little League Opening Day Parade by Mr. Ryan, 2nd by Mr. Penney. Unanimous approval.

-Ocean State Job Lot – Request to open Easter Sunday - April 12, 2020
Request granted by consensus– no motion needed - State regulated

-Appointment – Youth Commission – 3 Year Term - Michael Garofalo – 83 S. Douglas Street

MOTION to approve Michael Garofalo to the Youth Commission by Mr. Penney, 2nd by Ms. Nyman. Unanimous approval.

-Special & Annual Town Meeting Warrant

Summary List of Warrant Articles – Mr. Lapp reviewed a comprehensive list of Warrant Articles and included the budget schedule. He read through the 31 Special Articles and 30 Annual Articles, gave a brief description of each one and explained any changes/additions made from the previous draft Warrant submission. Mr. Lapp explained the late additions of Article #17- Adopt MGL C41, 19K, and Article #18– Adopt MGL C41, 19J and the Board briefly discussed these requests.

Motion not to recommend including Articles #17 & #18 on the Warrant based on the proposed anticipated salary structure for FY21 and moving forward with Department Head performance evaluations by Mr. Mullen, 2nd by Mr. Penney. Unanimous approval.

Summary of Community Preservation Act Projects– CPA Committee Chairman Derek Ewell and Member Steve O'Donnell gave an overview of CPA Articles #19 -#28 and how the monies are applied.

Motion by the Board to recommend the CPA Articles submitted be included on the Town Meeting Warrant by Mr. Penney, 2nd by Ms. Nyman. Unanimous approval.

Mr. Lapp explained Article #29 Flood Plan By-Law is an update that Ms. Constable is working on with Town Counsel and Article #29 is a Resident Petition Article that was received with the backup included. The Board does not need to make a recommendation for a Resident Petition as it should go before Town Meeting.

-Adopt Draft Personnel Policy-Mr. Lapp briefly described the “Town of Rockland Personnel Policies” draft including several changes to bring the policies up to date. Town Counsel Jaime Kenny worked closely with Mr. Lapp, Ms. Constable and Human Resources Director Stacy Callahan and spoke of best practices, accountability and including the many changes in the law.

Motion to adopt the “Town of Rockland Personnel Policies” subject to impact bargaining for unionized employees by Ms. Nyman, 2nd by Mr. Penney. Unanimous approval

-Department Head Performance Evaluations Update- Mr. Lapp shared the “Goal Planning” and “Performance Evaluation” documents as standard tools used for employees. Mr. Lapp’s timeline completion of evaluations is the end of fiscal year. Mr. O’Loughlin is excited about this process. Mr. Penney asked if the four elected Department Heads have agreed to take part in the process and was told two out of the four have chosen to participate. The Board had a discussion and are hopeful all department heads will ultimately take part in the process.

Other New Business Not Reasonably Anticipated - None

5. Old Business – FY21 Budget-Mr. Lapp reviewed an updated budget calendar and highlighted the changes of the previous submitted Certified Free Cash items: Snow & Ice deficit estimate, removed utilities shortfall, increased stabilization fund, added Fire admin vehicle, added Park tractor, added recycling road repair, and increased IT equipment. Mr. Lapp recapped the changes made to the FY21 Budget Summary: added part-time Regulatory Secretary position, Conservation Commission secretary compensation increased, Fire Chief salary lowered as per his existing contract, Board of Health Agent salary increased as a market correction, Youth Commission Director increased as a market correction, and on the revenue side, additional funds used from the OPEP trust fund for retiree health expenses. Mr. Lapp feels we are heading in the

right direction and are in a good space. Mr. Mullen thanked Mr. Lapp and Ms. Zaleski for all their hard work on the budget. Mr. Lapp thanked the Financial Team for the great work and Mr. Ryan praised the budget presentation that was given to the Board. Mr. Penney appreciates the budget involvement of the Town Administrator, the Financial Team and Department Heads.

Other Old Business Not Reasonably Anticipated – None

6. TOWN ADMINISTRATOR'S REPORT & CORRESPONDENCE

- Working on Budget and Town Meeting Warrant
- Sue Ide will be sending the Town Report out to print
- Coronavirus information out to public as received
- RFP went out on the parcel of land the Town is selling on Weymouth Street – bids are due April 6, 2020
- Working with Architects for McKinley Building Feasibility Study- on track

7. SELECTMAN'S COMMENTS

Mr. Mullen – No comment

Ms. Nyman –Reminder Restaurant Week this week

Mr. Penney – Congratulations to High School Boys & Girls Basketball teams

Mr. Ryan –No comment

Mr. O'Loughlin-Support Restaurant week

-Next BOS meeting 3/17 meeting changed to Monday 3/16

MOTION to enter into Executive Session to conduct contract negotiations with the Town Administrator negotiations and review/approve Executive Session Minutes of February 3, 2020, by Mr. Ryan, 2nd by Ms. Nyman. Roll Call Vote. Unanimous approval.



Minutes by Susan Ide, Executive Assistant

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Open Session Minutes approved by the BOS on 3/16/20